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MFSC BOARD MEETING MINUTES August 13, 2007

2007-2008 BOARD MEMBERS PRESENT (present if checked):

- | | |
|---|---|
| <input checked="" type="checkbox"/> Duane Boswell | <input checked="" type="checkbox"/> Nancy Klier – President |
| <input checked="" type="checkbox"/> Jane Chamberlain – Vice President | <input checked="" type="checkbox"/> Paul Morabito |
| <input checked="" type="checkbox"/> Cindy Block – Treasurer | <input checked="" type="checkbox"/> Ray Passeno |
| <input checked="" type="checkbox"/> Judy Hutchison – Secretary | <input checked="" type="checkbox"/> Donna Ronan |

GUESTS: Laura Colsia, Marilyn Deprest, Jon Evans, Jered Guzman, Teri Haag, Glenn Hallett, Ann Marie Horcher, Eline Morabito, June Turley, Jennie Walsh, Ann Ward

MFSC President, Nancy Klier, called the meeting to order at 7:05 p.m.

SECRETARY'S REPORT

MOTION: Ray Passeno moved to accept the meeting minutes with minor changes as noted; the motion was seconded by Duane Boswell and approved unanimously.

OLD BUSINESS

MOTION: Cindy Block moved to approve Honorary Membership for Cilla Jones in appreciation of her long years of service to MFSC; the motion was seconded by Donna Ronan and approved unanimously.

TREASURER'S REPORT/BUDGET UPDATE

- Cindy Block reported that first steps towards moving accounts from Chemical Band to Wolverine have been taken.
- Separate accounts have been established for Competitions and the Sync program; funds can be moved electronically between accounts (only Treasurer and President can transfer funds out of main account).
- Rita Hovey has agreed to serve as Competition Treasurer.
- Cindy Block stressed the need for overlap of treasurer training for next year – she will meet with accountant Tina Hop to determine recommendations for providing financial continuity from year-to-year.
- Nancy Klier and Donna Ronan suggested the need for a Financial Committee, staffed with members with financial backgrounds, that has more longevity than the Treasurer appointment.

ACTION ITEM: Donna Ronan and Cindy Block will brainstorm plans for continuity.

ACTION ITEM: Cindy Block to provide copy of directors' insurance policy to all board members.

ACTION ITEM: Cindy Block to provide several checks to Nancy Klier so Nancy can write checks in case of Cindy's absence.

ACTION ITEM: Cindy Block to close the credit card accounts for Judy Hutchison & Cindy Block, and provide Nancy with her credit card.

ON-LINE REGISTRATION PROPOSAL

Ann Marie Horcher presented a proposal for on-line registration.

MOTION: Paul Morabito moved to authorize Ann Marie to implement a pilot program for on-line registration for Basic Skills for the Fall session (after Ann Marie confirms the data is secure and not sold); the motion was seconded by Ray Passeno and approved unanimously.

FALL SCHEDULE UPDATE

June Turley presented the proposed ice schedule for the Fall session. The Board discussed the schedule and made the following changes:

- Monday 4:00 FS
- Monday 5:00 General
- Thursday 6:00 General
- Thursday 7:00 FS (no dance allowed but dance partners may teach moves-in-the-field/stroking)

MOTION: Nancy Klier moved to accept the schedule with the changes as noted above; the motion was seconded by Jane Chamberlain, and approved by a vote of 6 for and 2 against (Morabito, Block).

MOTION: Ray Passeno moved to approve the pricing strategy of a break-even point of 13 skaters; the motion was seconded by Jane Chamberlain and approved by a motion of 6 for and 2 against (Hutchison, Block).

MEMORIAL FUND REVIEW

Ann Ward presented an overview of the MFSC Memorial Fund and the rules that govern the requests for and disbursement of Memorial Funds.

ACTION ITEM: The Memorial Fund Committee will research tax implications and bring a proposal to the September Board meeting for review.

COMPETITION COMMITTEE UPDATE

Ann Ward announced that MFSC has been awarded EGL Regionals (October 7-11, 2008) – provisional until the press release is made by USFS. Projected profit from this competition is \$34,000, not including the non-qualifying part of the competition. Initial expenses are covered by seed money from USFS.

BOARD LIAISONS

Nancy Klier distributed a description of the Board liaison structure and assigned the committees to each Board Member

MOTION: Nancy Klier moved to accept the Board Liaison assignments as presented; the motion was seconded by Paul Morabito and approved unanimously

ACTION ITEM: Nancy Klier will remove High School Team from the list of approved committees as it is a separate entity from MFSC.

SUMMER ICE UPDATE

Nancy Klier presented a recap of summer ice revenue/expenses:

- \$18,600 ice cost
- \$15,263 paid fees
- \$590 confirmed payments
- \$430 drop ins
- \$16,280 = \$2350 loss for the summer
- \$1000 taken discounts

BASIC SKILLS COMMITTEE UPDATE

Nancy Klier announced that Donna Ronan has offered to chair the Basic Skills Committee. An open house, in conjunction with Speed Skating and Hockey, is scheduled for August 23 (3:30-8) with ice

donated by the City. A USFS sanction will be required if MFSC skaters are going to demonstrate programs.

MOTION: Nancy Klier moved to approve the appointment of Donna Ronan as Off-Ice Director of Basic Skills for the 2007-2008 year; the motion was seconded by Jane Chamberlain and approved unanimously

NEW BUSINESS

Flint skaters skating with MFSC asked permission for funds raised by their concession stand efforts at the Dow Event Center to be deposited to the club ice account and credited to their ice fees. This is standard operating procedure and no action was required or taken.

CPI COMMITTEE UPDATE

- CPR training was provided for coaches and any interested MFSC members in August – 7 coaches and club members participated.
- 2007-2008 budget proposal has been submitted to MFSC Treasurer.
- Skating Parents Survival Guide brochure will be offered for sale to parents for \$1 each.

LOCKER ROOM IMPROVEMENTS

Cindy Block reiterated the need for a volunteer to install shelves/hooks in the locker room to, and asked to add benches to the locker room plans.

ACTION ITEM: Cindy Block will give locker room plans to Nancy Klier to determine pricing.

ACTION ITEM: Nancy Klier will make a list of the items that need repair in the locker and present it to City on Wednesday meetings

ACTION ITEM: Judy Hutchison will broadcast a request to the membership for donation of a dehumidifier for the locker room until the City implements a facility-wide solution to the humidity issues.

ADJOURN

Ray Passeno moved to adjourn the meeting at 10pm; the motion was seconded by Paul Morabito and approved unanimously.

**NEXT BOARD MEETING
SEPTEMBER 10, 7pm AT THE RINK**

MIDLAND FIGURE SKATING CLUB BOARD MEETING ACTION REGISTER

AUGUST 2007 BOARD MEETING

WHO	WHAT	WHEN/STATUS
Donna Ronan, Cindy Block	Brainstorm plans for a Financial Committee to provide continuity longer than the Treasurer term	
Judy Hutchison	Create an Action Item Register from Board meeting minutes	<i>Completed</i>
Cindy Block	Provide copy of directors' insurance policy to all board members	<i>Completed</i>
Cindy Block	Provide several checks to Nancy Klier so Nancy can write checks in the event of Cindy's absence	
Cindy Block	Close the credit card accounts for Judy Hutchison & Cindy Block	<i>Completed</i>
Cindy Block	Provide credit card to Nancy Klier	<i>Completed</i>
Memorial Fund Committee	Research tax implications and bring a proposal to the September Board meeting for review	September 3
Nancy Klier	Remove High School Team from the list of approved committees as it is a separate entity from MFSC	
Cindy Block	Give locker room plans to Nancy Klier to determine pricing for changes	<i>Completed</i>
Nancy Klier	Make of the items that need repair in the locker and present it to City on Wednesday meetings	
Judy Hutchison	Broadcast a request to the membership for donation of a dehumidifier for the locker room until the City implements a facility-wide solution to the humidity issues	<i>Completed</i>
Ann Marie Horcher	Confirm data security and implement pilot of on-line registration system for Basic Skills Fall Session	August 30

JULY 2007 BOARD MEETING

WHO	WHAT	WHEN/STATUS
Committee Chairs	Submit 2007-2008 budgets to Cindy Block ASAP	September 1
Nancy Klier	Contact Karl Jacob regarding jump harness installation status (South Rink) and provide that information to Fast Ice	
Ice Committee	Review current ice policies and public statements and generate an updated policy to be communicated and applied uniformly	
Nancy Klier	Place an updated membership listing will be placed in the front of the Ice Monitor book	<i>Completed</i>
Nancy Klier	Provide updated membership policies for 2007-2008 to webmaster to post on the website	
Membership Committee	Requested to initiate the membership renewal process earlier next year (late-April 2008) in order to give members more time to renew, and not run into timing issues with renewing memberships	