



P.O. Box 1371
Midland, Michigan 48641-1371

Phone: (989) 835-5616
Website: www.MidlandFigureSkatingClub.org
Email: ContactUs@MidlandFigureSkatingClub.org

MFSC BOARD MEETING MINUTES July 10, 2006

2006-2007 BOARD MEMBERS PRESENT (present if checked):

<input checked="" type="checkbox"/> Lisa Asiala	<input checked="" type="checkbox"/> Nancy Money – President
<input checked="" type="checkbox"/> Cindy Block – Treasurer	<input type="checkbox"/> Anne Shuff
<input checked="" type="checkbox"/> Judy Hutchison – Secretary	<input checked="" type="checkbox"/> Ann Ward – Vice President
<input checked="" type="checkbox"/> Nancy Klier	<input checked="" type="checkbox"/> Lori Westphal

GUESTS: Denise Baker, Duane Boswell, Joy Buchanan, Teri Haag, June Turley, Jennie Walsh

Nancy Money called the meeting to order at 7:05 pm.

SECRETARY'S REPORT

MOTION: Nancy Klier moved to accept the June minutes as presented, the motion was seconded by Lisa Asiala and approved unanimously.

TREASURER'S REPORT

Cindy Block presented the Treasurer's Report. No action items resulted from this presentation.

CPI COMMITTEE

June Turley presented the June-July activity of the CPI committee. No action items resulted from this presentation.

BASIC SKILLS REPORT

Duane Boswell reported that enrollment is down 45% from last summer. Suggestions for increasing enrollment were discussed. A coaches' meeting is scheduled for July 11 to plan for the fall session.

COMMITTEE CHAIR CHANGES:

ACTION ITEM: Nancy Money & Judy Hutchison will meet within 10 days to finalize committees and chairs. The revised listing will be submitted for an email vote.

ICE COMMITTEE REPORT:

Due to low enrollment on Club Ice sessions and significantly lower-than-anticipated Basic Skills enrollment, Summer School is projecting a large revenue loss. Various fundraising options were debated.

ACTION ITEM: Joy Buchanan and Lisa Asiala will report after July 15's initial volunteer effort at the Dow Event Center.

ACTION ITEM: A Fund Raising Coordinator will be recruited and appointed to investigate fund raising options defined to date, including fund raising and volunteer models from hockey/gymnastics/swim organizations. Well defined goals for fund raising need to be established.

Denise Baker presented data on several skaters who are significantly past due on their City Ice bills, despite repeated efforts to contact them. City Ice policies were reviewed.

ACTION ITEM: Nancy Money will send registered letters and outstanding invoices to these skaters. They considered "members not in good standing" until past due balances are paid. Consequences of this status include: no City Ice or Club Ice privileges, no USFS test privileges, no Competition privileges.

ACTION ITEM: A list of these skaters will be emailed to the coaching staff for follow up.

Due to cancellation of several off-ice yoga/ballet sessions, skaters are owed \$106.

ACTION ITEM: Denise Baker will contact the off-ice service providers to initiate refunds for canceled sessions. Providers can either issue a single check to MFSC for distribution, or separate checks to individual skaters.

Denise Baker presented a proposed fall ice schedule. The City is not raising fees this year, so no change to ice fees will be needed for the fall ice session.

MOTION: Ann Ward moved to accept the proposed fall ice schedule as amended (switch Monday's dance/freeskate sessions, incorporate stroking into Monday/Wednesday/Saturday sessions); the motion was seconded by Lisa Asiala and approved unanimously

JUMP HARNESS:

Bill Bartlett and Joy Buchanan met with City representatives regarding engineering changes required to mount the jump harness in the Olympic Rink. The City is not receptive to making structural changes to the Olympic Rink. No changes are needed to mount the harness in the South Rink.

ACTION ITEM: Nancy Money will call Karl Jacob to initiate the jump harness installation process in the South Rink.

DOW EVENT CENTER FUNDRAISING:

ACTION ITEM: Joy Buchanan and Lisa Asiala will report after July 15's initial volunteer effort at the Dow Event Center.

ACTION ITEM: Other volunteer dates will be communicated to the Board and membership as soon as they are known.

CITY ICE ISSUES

Ann Ward presented results from the regular Wednesday meetings with the City (Jim Morgan & Marty McGuire)

1. 2 defibrillators will be installed at the Civic Arena. MFSC coaches will be trained on their use (cost \$15/person). Due to amendments to the Good Samaritan law, no liability will be incurred if the defibrillators are used.

MOTION: Ann Ward moved that coaches be required to take AED training; the motion was seconded by Nancy Klier and approved unanimously.

2. Power failures in the MFSC office – frequent power outages in the mezzanine result in a malfunction of the MFSC answering machine. MFSC needs to be able to guarantee a stable communication avenue for inquiries.

ACTION ITEM: Lori Westphal will investigate pricing to add voicemail to the MFSC phone line so we are not dependent on power to the office area.

3. The City will get an estimate on changing the entrance to the announcer's booth in the Olympic Rink so no one has to walk on the ice.

4. Storage under the stands – need to determine space needs (skates, hospitality, judges chairs, etc.) shelves, configuration.

ACTION ITEM: Cindy Block will contact Anna Cieslinksi & Cilla Jones to determine storage and shelving needs. Data will be compiled with other ice users and presented to the City.

5. City Ice – Ann Ward present a review of City Ice (history, pricing, issues, benefits).

ACTION ITEM: Ann Ward will poll the coaches to document specific level of commitment/interest for morning city ice for the fall session.

OFFICE COPIER

ACTION ITEM: Lori Westphal, Judy Hutchison and Cindy Block will continue efforts to have IKON retrieve the copier following expiration of the lease. IKON has been repeatedly notified that MFSC will not be renewing the lease.

USFS/MFSC MEMBERSHIP – the following was sent via email to the MFSC Board on June 21:

BACKGROUND: USFS raised their membership dues by \$10 for the 2006-2007 membership year which begins July 1. All MFSC skaters need to be registered by with the USFS in order to judge/test/compete.

MOTION: Raise the MFSC membership dues to cover the cost of the USFS increase:

- from 125 to \$135 - First skating family member, from \$62.50 to \$67.50 for 2nd member, no change \$50 for each additional
- no change - \$75 - Associate Members
- no change - \$75 - Skaters enrolled in the Basic Skills (STARS) program
- from \$25 to \$35 - MFSC Coaches
- \$15 - Equipment fee (new this year – skating members only)

Nancy Klier moved to increase the MFSC membership dues as noted above to cover the USFS cost increase; the motion was sent electronically to the Board at 7:23 am on June 21, and approved unanimously.

Meeting adjourned at 9:15 pm

August 2006 Board Meeting is scheduled for August 14 at 7:00 pm.

**MFSC BOARD MEETING MINUTES
July 17, 2006**

2006-2007 BOARD MEMBERS PRESENT (present if checked):

- | | |
|--|---|
| <input checked="" type="checkbox"/> Lisa Asiala | <input checked="" type="checkbox"/> Nancy Money – President |
| <input checked="" type="checkbox"/> Cindy Block – Treasurer | <input type="checkbox"/> Anne Shuff |
| <input checked="" type="checkbox"/> Judy Hutchison – Secretary | <input checked="" type="checkbox"/> Ann Ward – Vice President |
| <input checked="" type="checkbox"/> Nancy Klier | <input checked="" type="checkbox"/> Lori Westphal |

ICE COMMITTEE:

Due to low enrollment on Club Ice sessions and significantly lower-than-anticipated Basic Skills enrollment, Summer School is projecting a substantial revenue loss.

MOTION: Ann Ward moved to cancel remaining ice sessions with less than 3 enrolled skaters; motion was seconded by Nancy Klier and passed unanimously.

ACTION ITEM: Nancy Money will contact Denise Baker (Ice Chair) to arrange for session cancellation.

JULY 2006 ACTION ITEMS

WHO	WHAT	BY WHEN?
Nancy Money & Judy Hutchison	Finalize committees and chairs and put out the revised listing for an email vote.	July 21
Joy Buchanan & Lisa Asiala	Report after July 15's initial volunteer effort at the Dow Event Center.	July 17
Nancy Money & Joy Buchanan	Recruit and appoint a Fund Raising Coordinator to investigate fund raising options defined to date, including models from hockey/gymnastics/swim organizations. Establish well defined goals for fund raising.	August 14
Nancy Money	Send registered letters and outstanding invoices to skaters delinquent on City Ice bills.	July 18
Denise Baker	Email MFSC coaches with list of skaters delinquent on City Ice bills.	July 18
Denise Baker	Contact off-ice service providers to initiate refunds for canceled sessions.	July 18
Nancy Money	Contact Karl Jacob to initiate the jump harness installation process in the South Rink.	July 18
Lori Westphal	Investigate pricing to install voicemail on the MFSC phone line so we are not dependent on power to the office area.	July 18
Cindy Block	Contact Anna Cieslinksi & Cilla Jones to determine storage and shelving needs.	August 14
Ann Ward	Poll the coaches to document specific level of commitment/interest for morning city ice for the fall session.	August 1
Lori Westphal, Judy Hutchison & Cindy Block	Continue efforts to have IKON retrieve the copier following expiration of the lease. IKON has been repeatedly notified that MFSC will not be renewing the lease.	August 1