

BYLAWS OF THE MIDLAND FIGURE SKATING CLUB, INC.

ARTICLE I. MEMBERSHIP

Section 1. Classes of Membership

- A. **ADULT:** Members who are 18 years of age or over as of July 1 of each skating year. They shall have full membership privileges unless excluded from holding elective office, under the MFSC Constitution or Bylaws.
- B. **JUNIOR:** Members who are under 18 years of age as of July 1 of each skating year. They shall have full membership privileges except they may not vote or hold elective office.
- C. **ASSOCIATE:** Members whose home club is not Midland FSC, and who are registered by and represent their home club as skaters or coaches. They shall have full access to Midland FSC ice sessions. They may not vote or hold elective office nor act as a Club delegate.
- D. **HONORARY:** Members designated by a unanimous vote of the Board of Directors for life or for a stipulated term. Such person shall have privileges as granted by the electing resolution. The Honorary Member shall be subject to the Constitution, Bylaws, and regulations of the Club, except they shall not be required to pay dues.
- E. **COACH:** Members who are recognized by Midland FSC as a Professional and based on being granted a contract. If they list their home club as Midland FSC, they shall have full membership privileges but are not eligible to hold office. A coach whose home club IS NOT Midland FSC shall be considered an Associate Member and as such may not vote, hold elective office or act as a Club delegate.
- F. **VOTING MEMBERSHIP:** Members who are 18 years of age as of July 1 and who wish to be eligible to vote on Club matters, hold office as a Club Director or to act as a Midland FSC delegate to the USFS Governing Council. These members do not have access to Club ice.

Section 2. USFS Registration

Skating members shall be registered with the USFS. Directors or Officers of the Club shall be registered with the USFS.

Section 3. Application

- 1. Application for membership shall be made in writing to the Chairman of the Membership Committee.
- 2. The Board of Directors shall approve/deny applicants for membership. Decision of the Board is final.

ARTICLE II. PRIVILEGES OF MEMBERSHIP

Section 1. Definition of “good standing”

A member in “good standing” is not delinquent on dues payment and abides by the Constitution and Bylaws of the Midland FSC.

Section 2. Voting Privileges

1. Adult members in good standing may vote on all Club matters presented for a vote at annual or special meetings of the Club.
2. Honorary Members may be granted voting privileges in the electing resolution.

Section 3. Ice Regulation

Ice use shall be regulated as follows:

- A. All skating Members in good standing may skate at all ice sessions offered and regulated by the Club (“Club Ice”).
- B. Members may not skate at sessions designated for specific group activities unless they are also members of such groups.

Section 4. Guest Skaters

Any visiting skater, who is an active member of a recognized figure skating organization, or a former member of MFSC, may skate on Club ice provided a designated fee is paid for each session skated. The Guest Skater shall have ice use limited to 10 days per Club skating season (excluding summer school). The Guest skater must check in with the Ice Monitor just prior to skating and pay the appropriate ice fee prior to skating. This privilege is at the discretion of the Board.

ARTICLE III. PRIVILEGES OF PROFESSIONALS

Section 1. Definition of Professionals

- A. A Professional is someone who receives payment for teaching figure skating.
- B. A Club Professional is one who has been given permission by the Board of Directors to teach private and/or group lessons on Club Ice. Such permission shall not exceed one year without annual Board review.

Section 2. Use of Club Ice

Professionals may teach on specified sessions of Club Ice with the permission of the Board of Directors.

ARTICLE IV. DUES AND FEES

Section 1. Membership Year

Dues shall be set by the Board and shall cover the period July 1st to June 30th of the following year.

Section 2. Delinquency

Members who do not pay their dues by September 1st will be dropped from the membership roll and will not be entitled to membership privileges as long as the delinquency exists.

Section 3. Refunds

The Club will not refund dues or fees except in extraordinary circumstances and upon the approval of the Board of Directors.

Section 4. Fundraising

- Each member family will be required to participate in mandatory club fundraising.
- A member family is defined as a family with one or more paid memberships of any classification except for coach.
- Each family will be required to earn a designated amount each membership year.
- The member family may opt-out of this requirement by paying a non-refundable fundraising fee, set each year by the Board.
- If the fundraising goal is not met by June 1, an invoice will be sent and payable by June 15.

Section 5. Volunteering

- Each member family will be required to fulfill a designated number of volunteer hours each membership year.
- A member family is defined as a family with one or more paid memberships of any classification except for coach.
- The Board will set the number of required hours before the beginning of each membership year.
- A member family may opt-out of fulfilling their volunteer hours by paying a non-refundable designated fee set by the Board.
- If the volunteer hours are not fulfilled by June 1, an invoice will be sent and payable by June 15.

ARTICLE V. GOVERNMENT

Section 1. Board of Directors

The Board of Directors shall manage the affairs, business and property of the Club and shall have full authority to approve all contracts entered into on behalf of the Club.

Section 2. Discipline of Professionals

The Board of Directors shall have the power and the duty to deal directly with the Professionals. The Board of Directors can prescribe discipline, suspension, and withdrawal of privileges. The records of said disciplinary action shall be retained at the discretion of the Board of Directors.

Section 3. Discipline of Members

- A. The Board of Directors shall have the power to censure, suspend, or expel any member for violation of Club rules or for conduct at any Club activity deemed, at the discretion of the Board of Directors, to warrant such action. Upon appeal, said member shall have a right to a hearing before the Board of Directors within 10 days.
- B. After receiving a complaint against a Club member, the Board of Directors shall investigate and take appropriate action as soon as practical.

Section 4. Board Meetings

The Board of Directors shall meet at least once a month from September through May. The place and time of the meetings shall be publicized by the Secretary at least ten (10) days prior to the meeting. Special meetings of the Board of Directors shall be held on the call of the President or on the request of any three (3) members of the Board of Directors. Five (5) directors shall constitute a quorum. Minutes of all Board meetings shall be published by the Secretary. The publishing of attachments to the minutes shall be at the discretion of the Board of Directors.

Section 4. USFS Delegates

The Board of Directors shall appoint Delegate(s) to the United States Figure Skating Association. Said Delegate(s) shall represent the Club either in person or by proxy. The Board of Directors may pay the traveling expenses of the Delegate(s) to the Association's meetings.

ARTICLE VI. DUTIES OF CLUB OFFICERS

Section 1. President

The President shall:

- Preside at all meetings of the Club and the Board of Directors.
- Call all meetings of the Club and of the Board of Directors
- Execute all contracts for and on behalf of the Club
- Perform all duties usually incident to the office of the President, and perform such other duties as the Board of Directors may prescribe.
- In the absence of the Treasurer to act, shall make, sign and endorse in the name of the Club all checks, drafts and other orders for the payment of money.
- Appoint all standing committees, subject to the approval of the Board of Directors, and shall be an ex-officio member of the same.
- Make a report at the Annual meeting of the Club concerning Club activities during the year.

Section 2. Vice President

The Vice President shall perform all the duties of the President in the absence or disability of the President and such other duties as the Board of Directors shall prescribe.

Section 3. Secretary

The Secretary shall give notice of all meetings of the Club and of the Board of Directors, and shall keep the minutes of the same. The Secretary shall conduct the correspondence of and keep the records of the Club in a timely manner consistent with the needs of the Board of Directors.

Section 4. Treasurer

The Treasurer shall:

- Be responsible for collecting all funds in the name of the Club and depositing said funds in such bank and/or trust accounts as the Board of Directors shall designate
- Keep the financial records of the Club
- Make all disbursements of Club funds by check as prescribed by the Board of Directors.
- Make, sign and endorse all checks, drafts and other orders for the payment of funds in the name of the Club.
- Render a full financial report of the accounts of the Club at the Annual Meeting and at the monthly meetings of the Board of Directors.

The Board of Directors shall cause the Club's financial records to be reviewed at least annually and whenever there is a new Treasurer.

Section 5. Board Coverage

The President and Treasurer shall be bonded and the bond shall be paid for from the funds of the Club.

ARTICLE VII. FINANCES

The Club fiscal year shall begin May 1 of each year. The Board shall be responsible to approve a budget before April 30 of each year for the upcoming fiscal year. Funds equal to a minimum of 15% of the previous year's expenditure shall be held in reserve each year and these reserves shall only be used of contingencies which would otherwise jeopardize the well-being of the Club.

ARTICLE VIII. AMENDMENTS

- A. These Bylaws may be altered, amended, repealed or suspended in whole or in part at any regular or special meeting of the Club by a majority vote of all ballots cast. Balloting shall follow the procedures set forth in Article VIII, Section 4, Paragraphs C, D, and E of the MFSC Constitution. That majority shall represent at least 20% of the voting membership of the Club.
- B. Any proposed alterations, amendments or repeal of the Bylaws shall be set forth verbatim in the notice of the meeting. The notice shall be mailed or e-mailed at least twenty (20) days prior to the meeting. In the case of suspension (in whole or in part), no notice is required. Voting privileges shall be as described in Section A. above.

Approved April 2010